

**MINUTES OF A PUBLIC MEETING (“MEETING”) OF THE  
BOARD OF DIRECTORS (THE “BOARD”) OF THE  
PROVINCIAL HEALTH SERVICES AUTHORITY (“PHSA”)  
HELD ON THURSDAY, NOVEMBER 24, 2022  
AT 9:00 AM**

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<b>Directors:</b>	Tim Manning, Chair Sandra Martin Harris Sharon Stromdahl Bill Chan Donisa Bernardo	Dr. Ken Bassett David Turchen Joanna Gislason Julia Dillabough	Suki Gill Gary Pooni Gloria Morgan Gary Caroline
<b>Guests:</b>	Shane Pointe (Sulksun)		
<b>Management:</b>	Dr. David Byres Joe Gallagher Shannon Malovec Dr. Natasha Prodan-Bhalla Zulie Sachedina	Laurie Dawkins Susan Good Michael Lord Susan Wannamaker Dr. Sean Virani	Lexie Flatt Dr. Jason Wong Scott MacNair Dr. Maureen O’Donnell Donna Nordmann (recorder)
<b>HAMAC Chair:</b>	Dr. Eric Webber		
<b>Management Regrets:</b>	Kendra McPherson		

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**1.0 CALL TO ORDER**

Mr. Tim Manning, Board Chair, called the Meeting to order at 9:00 a.m. It was established that a quorum of the Board was present. Ms. Donna Nordmann was appointed recording secretary of the Meeting.

**2.0 LAND ACKNOWLEDGEMENT**

The Chair provided the land acknowledgement,

**3.0 INDIGENOUS WELCOME**

Shane Pointe (Sulksun) commenced the meeting with an Indigenous Welcome.

**4.0 CHAIR ADDRESS TO THE PUBLIC**

The Chair provided an address to the public.

Mr. Manning shared that two of our largest provincial programs recently completed their accreditation surveys – BC Mental Health and Substance Use Services and BC Centre for Disease Control. Our board has also completed our governance survey. Mr. Manning was delighted to share that Accreditation Canada has awarded Accreditation with exemplary standing for each of these programs and for the board. Preparing for accreditation takes months of considerable planning, effort and expertise on the part of program leaders and staff and the teams that support them. Mr. Manning thanked and congratulated everyone involved in supporting PHSA in the accreditation process.

**Respiratory illness season**

This fall, the influenza virus has started to impact British Columbians earlier than previous years. In addition, more cases of a virus known as RSV has been affecting younger people in higher numbers. In addition, COVID-19 is still being transmitted in the population. The impact of these illnesses has been a significant impact on our hospitals and primary care facilities, with emergency room waits adding stress to an already stretched system.

On behalf of the Board, Mr. Manning thanked all health care staff for their ongoing commitment and service to the people of British Columbia, which is critical to our collective health and wellbeing.

## 5.0 QUESTIONS FROM THE PUBLIC

Mr. Manning reported that there was one question received that dealt with clinical matters and he had referred it to management to respond directly to the individual.

A member of the public and a former employee whose employment with was terminated as a consequence of her failure to comply with the Public Health Order (PHO) asked the Board to refuse to obey the PHO order and reinstate her employment. At the invitation of the Chair, the CEO responded to this issue by stating that the organization had a legal and moral obligation to comply with the PHO.

## 6.0 AGENDA APPROVAL AND CONFLICT OF INTEREST

6.1 The Chair requested the Directors to approve the agenda.

6.2 The Chair requested the Directors to declare any conflict with the agenda items. No declarations came forward.

*Upon motion, duly seconded*, the meeting agenda was approved as circulated.

## 7.0 APPROVAL OF SEPTEMBER 29, 2022 PUBLIC BOARD OF DIRECTOR MEETING MINUTES

*Upon Motion, duly seconded*, the following resolution was passed:

**BE IT RESOLVED THAT** the minutes of the Public Board meeting held on September 29, 2022 be approved.

## 8.0 PRESENTATION:

### **Public Health Update – Fall Respiratory Season:**

Dr. Wong reported that respiratory infections increase in fall and winter seasons. Dr. Wong gave a comprehensive presentation and overview on the results of respiratory disease surveillance, the data emerging from laboratory tests, and waste water surveillance. He briefed the Board on the experience relating to COVID-19. Dr. Wong also gave an update on respiratory infections among children. Finally he reported on general preventive measures including getting immunized for influenza and COVID 19, wearing a mask while indoors, washing hands frequently with soap and water and staying home when ill. Mr. Manning thanked Dr. Wong for his comprehensive and thorough presentation.

## 9.0 BOARD COMMITTEE REPORTS

### 9.1 Cultural Safety & Humility Committee

Ms. Sandra Martin Harris, in her capacity as Chair of the Cultural Safety & Humility Committee advised of the deliberations of the committee and as a result of such deliberations there is one (1) item for approval and four (4) items for information:

#### **Matter for Board Approval**

#### **Indigenous – Specific Racism and Discrimination Policy for PHSA Staff Policy**

The Committee reviewed and approved the Indigenous – Specific Racism Board Action Plan and brings forward the following:

The committee received a report on the Indigenous-specific Racism and Discrimination Policy for PHSA Staff Policy. The purpose of this policy is to support PHSA in its commitment to eradicate systemic Indigenous-specific racism and discrimination in the workplace. The policy

is aligned with the new Health Standards Organization-Cultural Safety and Humility (HSO-CSH) Standard as well as with the approved goals and actions outlined in the PHSA Board of Directors Indigenous-Specific Anti-Racism Action Plan 2022-23. The Policy and associated Guide will be reviewed on an annual basis.

The committee approved the action plan.

Motion

**Upon motion, duly seconded**, the following resolution was passed:

**BE IT RESOLVED THAT**, the Board of Directors of the Provincial Health Services Authority (“PHSA”) approves the proposed Indigenous-specific Racism and Discrimination Policy for PHSA Staff.

**Matters for Information**

**i) PHSA Board of Directors Indigenous-Specific Anti-Racism Action Plan 2022-23 Implementation**

The committee received a presentation on the roll-out of the Action Plan that included a progresstracker and a draft schedule to support the delivery of land acknowledgements and reflections at each Committee and Board meeting has been developed. The progress tracker will be tabled at each Cultural Safety and Humility Committee meeting going forward to support the Committee’s stewardship role for the Action Plan.

The schedule will need to be validated and implemented by the Chair of the Board and eachCommittee Chair.

**ii) Indigenous Peoples Truth Telling Of Experiences In The Health Care System**

The committee received a report on sharing guidelines that will show how to structure an environment that acknowledges the Indigenous persons history, promotes safety throughout the sharing process and how to receive Indigenous experiences and contextualize the histories within Canada’s colonial history and present day racism and discrimination experienced by Indigenous people.

**iii) Health Standards Organization British Columbia Cultural Safety and Humility standard**

The committee received a report on the British Columbia Cultural Safety and Humility standard,co-produced by The Health Standards Organization (HSO) and the First Nations Health Authority(FNHA) in June 2022.

This standard helps organizational leaders identify, measure, and achieve culturally safe systemsand services that better respond to the health and wellness priorities of First Nations, Métis, andInuit peoples and communities.

**iv) Patient Complaint Principles and Processes to Address Indigenous-specific Racism in BritishColumbia**

The committee received a report on work being done by the In Plain Sight Task Team Complaints Working Group, the BC Patient Safety & Quality Council and the Ministry of Health that provides an overview into how PHSA can ensure that complaints processes are integrated,accessible, culturally safe and anti-racist.

**9.2 Quality and Safety**

Mr. Manning presented the report on behalf of the Chair, of the Quality & Safety Committee and advised of the deliberations of the committee. As a result of such deliberations there was one (1) item for approval and no (0) item for information:

#### **Matters for Board Approval**

##### **Medical Staff Appointments**

The Committee received the Medical Staff privileging reports from the Local Medical Advisory Committees (“LMACs”) at BC Cancer, BCCDC, C&W, BCMHSUS and the Health Authority Medical Advisory Committee (“HAMAC”).

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**The Quality and Safety Committee** recommends to the PHSA Board of Directors the approval of the Medical Staff Privileges Reports, namely the:

- i) BC Cancer Medical Staff Privileging Reports; and
- ii) BC Centre for Disease Control Privileging Reports; and
- iii) BC Children’s Hospital and Sunny Hill Child Health Centre and BC Women’s Hospital & Health Centre Medical Staff Privileging Reports; and
- iv) BC Mental Health and Substance Use Services Privileging Reports

##### Motion

**Upon motion, duly seconded, the following resolution was passed:**

**BE IT RESOLVED THAT**, the Board of Directors of the Provincial Health Services Authority (“PHSA”) approves the following Medical Staff Privileges Reports, namely the:

- i) BC Cancer Medical Staff Privileging Reports; and
- ii) BC Centre for Disease Control Privileging Reports; and
- iii) BC Children’s Hospital and Sunny Hill Child Health Centre and BC Women’s Hospital & Health Centre Medical Staff Privileging Reports; and
- iv) BC Mental Health and Substance Use Services Privileging Reports

### **9.3 People and Governance Committee**

Ms. Sharon Stromdahl, in her capacity as Chair of the People and Governance Committee advised of the deliberations of the committee and as a result of such deliberations there are two (2) items for approval and no (0) item for information.

#### **Matters for Board Approval**

##### **i) Review Board reappointments and vacancies**

The Committee reviewed the list of current Director appointments. The Board has five appointments set to expire on December 31, 2022, two of which are not expected to be renewed including the Chair of the People and Governance Committee and the Chair of the Finance and Operations Committee. The Committee brings forward the following resolution:

##### Motion

**Upon motion, duly seconded, the following resolution was passed:**

**BE IT RESOLVED THAT** the Committee recommends to the PHSA Board that Joanna Gislason be appointed the Chair of the People and Governance Committee as of January 1, 2023.

It is noted that Joanna Gislason recused herself from this motion.

**BE IT RESOLVED THAT** the Committee recommends to the PHSA Board that Bill Chan be appointed the Chair of the Finance and Operations Committee as of January 1, 2023.

It is noted that Bill Chan recused himself from this motion.

#### **ii) Policy Updates**

The People & Governance Committee carried out its scheduled review of Board policies and guidelines.

Following changes discussed at the meeting to the Code of Conduct and Conflict of Interest Guidelines, the Committee brings forward the following resolution:

#### Motion

**Upon motion, duly seconded, the following resolution was passed:**

**BE IT RESOLVED THAT** the People and Governance Committee recommends to the PHSA Board the approval of the following Board policies and guidelines, in the form presented to the Meeting, with the revisions recommended during the Meeting:

- Board Evaluation Policy
- Code of Conduct and Conflict of Interest Guidelines
- Board Record Retention Policy
- Long Term Board Renewal Plan

#### **9.4 Research and Academic Development Committee**

Dr. Ken Bassett, in his capacity as Chair, Research and Academic Development Committee, advised of the deliberations of the committee and as a result of such deliberations there is one (1) item for approval and one (1) item for information:

#### **Matters for Approval**

##### **i) Research Misconduct Policy**

The committee reviewed the PHSA Research Misconduct Policy, first approved in 2018. The review confirmed that the policy continues to meet compliance requirements of the National Institutes of Health and continues to align with policies of the University of British Columbia and other key academic partners.

Minor revisions have been made to update links to research misconduct policies and related processes and guidelines at universities and academic institutions affiliated with PHSA.

There are no additional changes to the policy recommended at this time. As such, the Committee recommends the PHSA Board of Directors approve the updated Research Misconduct Policy.

#### Motion

**Upon motion, duly seconded, the following resolution was passed:**

**BE IT RESOLVED THAT** the Research and Academic Development Committee recommends to the PHSA Board the approval of the Research Misconduct Policy.

#### **Matters for Information**

**i) PHSA Research Outcomes: Highlights from the 2021/22 Research and Student Education Consolidated Summary Report**

The Committee was delighted to receive a series of rapid-fire presentations from PHSA researchers on outcomes achieved in the 2020/21 fiscal year. The presentations highlighted:

- How a BC Cancer researcher designed and led a trial that determined a new therapy for advanced prostate cancer improves overall survival and patient reported quality of life. The new treatment has been approved by Health Canada and is expected to become available to BC patients next fall.
- How researchers from BC Centre for Disease Control and BC Mental Health and Substance Use Services co-developed guidelines that have improved testing and care of inmates in BC's correctional facilities for sexually transmitted and blood-borne infections.
- How the case report of a BC Mental Health and Substance Use researcher helped ensure the safe treatment of patients receiving a commonly used antipsychotic drug who can experience potentially serious side effects following COVID vaccination.
- How a Women's Health Research Institute researcher launched an online interactive patient decision aid that is now the new provincial standard for choosing mode of birth after a previous caesarean.
- How investigators at the BC Injury Research and Prevention Unit helped develop the BC Falls Risk Assessment and Management Guideline for Older Adults.
- And, how Research from the BCCDC demonstrated the benefits of extending dosing intervals and mixing vaccine types for COVID vaccination.

These presentations illustrated just a few examples of the many ways in which research driven by PHSA researchers is improving care and treatment for patients in BC and beyond. PHSA's annual research and student education metrics reports are now available publicly on the PHSA website.

**9.5 Audit Committee**

Ms. Suki Gill, in her capacity as Chair of the Audit Committee advised of the deliberations of the committee and as a result of such deliberations there are one (1) item for approval and no (0) item for information.

**Matters for Approval**

**i) BC Cancer Uniform Guidance Audit Findings Report**

PricewaterhouseCoopers (PwC) presented the FY2022 BC Cancer Reports on Federal Awards under Uniform Guidance. The Uniform Guidance audit is required when an entity expends \$750,000 USD or more of U.S. Federal awards received for its operations. PwC did not identify any new reportable audit findings for FY2022. No material weaknesses or significant deficiencies were noted during the audit.

The Committee brings forward the following resolution:

Motion

***Upon motion, duly seconded, the following resolution was passed:***

**BE IT RESOLVED THAT** the Audit Committee recommends to the PHSA Board the approval of the BC Cancer Reports on Federal Awards in Accordance with the Program Specific Audit Option under Uniform Guidance for the fiscal year ended March 31, 2022.

**9.6 Finance Committee**

Mr. David Turchen, in his capacity as Chair of the Finance Committee advised of the deliberations of the committee and as a result of such deliberations there are no (0) items for approval and no (0) items for information.

**10.0 NEXT MEETING**

The next PHSA Board of Director's meeting is scheduled for Thursday, February 23, 2023.

**11.0 TERMINATION**

Meeting was terminated at 10:32 AM.